

Two Bridges School

Pagoda Centre, Off St John's Road, Tunbridge Wells, Kent, TN4 9TX
www.twobridgesschool.com



PROVIDER ACCESS POLICY

INTRODUCTION

This policy statement sets out Two Bridges School arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer, for key stage 4 students. This complies with the school's legal obligations under Section 42B of the Education Act 1997. The provision covers academic and non-academic routes to enable the student to make an informed choice about their post 16 provision. This is also measured regularly against the careers standards of the Gatsby benchmarks using a Compass Assessment framework and evaluation with students, teachers and SLT as part of a progressive careers programme.

PUPIL ENTITLEMENT

All pupils in years 10 to 11 are entitled:

- To be informed of the technical qualifications, apprenticeships, and A level options available at each transition point.
- To have encounters with variety of local providers about the technical and apprenticeship opportunities they offer, through options events, assemblies and group discussions and taste events.
- To learn how to make applications for academic and technical courses.

For pupils in key stage 4 these are mandatory and there will be a minimum two encounters for pupils in these years groups.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to.
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

Meaningful provider encounters One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our pupils.

There is a variety of events to ensure our students and parents have access to a full careers programme of information through assemblies, drop-in IAG, careers fairs and apprenticeship workshops.

Any provider is welcome to contact us to discuss what they can provide for our students and how we can best accommodate your support. Example activities include Careers Fair, World of Work Preparation, Enterprise events, and Mock Interviews

Any provider wishing to access or provide IAG to our students as part of our careers programme will be supported by our staff throughout their visit and never left unattended. We will make available appropriate resources to support provider presentations, which will be discussed and agreed in advance to ensure material meets our quality assurances and security measures.

Providers are welcome to leave copies of their prospectus' or course literature and we will distribute them to relevant students and have them available in our careers library.

Students can drop into our careers library to access this information or will be provided relevant information in their career's guidance interviews.

We can promote and distribute details of careers and apprenticeship literature and vacancies to all relevant students and parents through direct Email, parent-mail or promotion in our weekly newsletter.

PREVIOUS PROVIDERS

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- North Kent College
- The Education People
- ECA
- DWP (available apprenticeship)

Destinations of our pupils Last year our year 11 pupils moved to range of providers in the local area after school:

- Apprenticeships and employment
- Mid-Kent College
- North Kent College
- Hadlow College
- Hastings College

MANAGEMENT OF PROVIDER ACCESS REQUESTS

Procedure

A provider wishing to request access should contact Katy Wright, Careers Officer on careers@twobridgesschool.com

OPPORTUNITIES FOR ACCESS

The school offers the six provider encounters required by law:

- Work Experience (WEX)
- ECA
- ICA
- DWP
- North Kent College
- Bromley College

In addition to these there are more events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Lead to find the most suitable opportunity for you.

COMPLAINTS:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk